



WASHOE COUNTY

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STAFF REPORT

BOARD MEETING DATE: August 11, 2015

DATE: July 17, 2015
TO: Board of County Commissioners
FROM: Jennifer Budge, CPRP, Park Operations Superintendent
Community Services Department, 328.2181, jbudge@washoecounty.us
THROUGH: Eric Crump, Operations Division Director
Community Services Department, 328.2182, ecrump@washoecounty.us
SUBJECT: Recommendation to approve grant agreement between William N. Pennington Foundation and Washoe County for park infrastructure improvements totaling [\$314,000 (no match required)]; authorize the Community Services Department Director to sign the grant agreement, reports, and any subsequent documents related to the grant on behalf of the County; and direct the Comptroller's Office to make the appropriate budget adjustments. (All Commission Districts.)

SUMMARY

Should this item be approved, this grant agreement will support park infrastructure improvements at Lemmon Valley, New Washoe City, Golden Valley, Forest, Hidden Valley, Martin Luther King Jr. and Wilson Commons Parks. Park infrastructure improvements include resurfacing of one playground and nine sport courts throughout the County's park system.

Washoe County Strategic Objective supported by this item: Safe, secure and healthy communities.

PREVIOUS ACTION

None

BACKGROUND

Should this item be approved, this grant will support park infrastructure improvements at Lemmon Valley, New Washoe City, Golden Valley, Forest, Hidden Valley, Martin Luther King Jr. and Wilson Commons Parks. Park infrastructure improvements include resurfacing of one playground and nine sport courts throughout the county's park system. The sports courts include recreational opportunities for basketball, tennis and pickle ball. All of these facilities are aging and in need of rehabilitation due to heavy use and deterioration.

AGENDA ITEM # 9

GRANT AWARD SUMMARY

Project/Program Name: Park Infrastructure Improvements

Scope of the Project: Resurfacing of one playground and nine sport courts throughout the county's park system.

Benefit to Washoe County Residents: Safety improvements for recreation activities.

On-Going Program Support: Projects are included in Pah Rah, Peavine, Mt. Rose and Truckee River District maintenance budgets for on-going maintenance of these facilities.

Award Amount: \$314,000

Grant Period: One year from notice to proceed

Funding Source: William N. Pennington Foundation

Pass through From: N/A

CFDA Number: N/A

Grant ID Number: N/A

Match Amount and Type: No match is required.

Indirect Cost Rate (applicable to the award):

Grant's recoverable indirect cost rate:

- Indirect costs are fully recoverable
- Sponsor does not allow for indirect cost recovery
- Sponsor has limited indirect cost recovery at ___ %
- Sponsor requires indirect Cost Rate Approved by Cognizant Agency

Special Terms & Conditions: None

Sub-Awards and Contracts: None

FISCAL IMPACT

The \$314,000 William N. Pennington Foundation grant will be deposited to Parks Capital Fund 404, internal order (pending). All expenses associated with implementation of the various projects will be posted to project PK (pending), associated with cash fund 4428. The grant award is expected to be received shortly after the grant documents are completed, no cash advance will be required.

The following account transactions are needed:

Increase Revenue	IN (pending)-484195 (Non-governmental grants)	\$314,000.
Increase Expense	PK (pending)-781001 (Land Improvements)	\$314,000

There is no match associated with this grant. Grant application was approved as item #147 in accordance with Washoe County Grant Management Policies. Projects will be bid and managed by Community Services Department staff from Fiscal Year 2015-16 budget allocations in CSD 105-0. All the proposed improvements will positively affect safety, usability and maintenance of the various sport courts.

RECOMMENDATION

It is recommended that the Board of County Commissioners approve a grant agreement between William N. Pennington Foundation and Washoe County for park infrastructure improvements totaling [\$314,000 (no match required)]; authorize the Community Services Department Director to sign the grant agreement, reports, and any subsequent documents related to the grant on behalf of the County; and direct the Comptroller's Office to make the appropriate budget adjustments.

POSSIBLE MOTION

Should the Board agree with staff's recommendation, a possible motion would be: "Move to approve a grant agreement between William N. Pennington Foundation and Washoe County for park infrastructure improvements totaling [\$314,000 (no match required)]; authorize the Community Services Department Director to sign the grant agreement, reports, and any subsequent documents related to the grant on behalf of the County; and direct the Comptroller's Office to make the appropriate budget adjustments."

WILLIAM N. PENNINGTON FOUNDATION

P.O. Box 7290
Reno, Nevada 89510
775/333-9100

GRANT AGREEMENT

PLEASE READ CAREFULLY

The William N. Pennington Foundation (the "Grantor") agrees to make the following grant and **Washoe County, through its Community Services Department** (the "Grantee") agrees to accept such grant, in accordance with the terms below and subject to the additional conditions (if any) set forth:

DATE GRANT AUTHORIZED: May 19, 2015

AMOUNT OF GRANT AUTHORIZED: \$314,000

PAYMENT SCHEDULE: One-time payment in full on _____.

SPECIFIC PURPOSES OF THE GRANT:

This grant shall be restricted for the exclusive use of Grantee, and in the respective amounts shown, for the resurfacing of playgrounds/courts at the following Washoe County Parks: Lemmon Valley Basketball Court (\$20,000); Lemmon Valley Playground (\$207,000); New Washoe City Park (\$20,000); Golden Valley Park (\$20,000); Forest Park (\$10,000); Hidden Valley Park (\$15,000); Martin Luther King Jr. Park (\$10,000); and Wilson Commons Park (\$12,000)(collectively, the "Purpose").

GENERAL CONDITIONS OF THE GRANT

1. **PURPOSE:** Grantee agrees to use the grant only for the Purpose described in this Grant Agreement, and to so designate the grant in Grantee's records. Grantee further agrees to use the grant exclusively for public purposes and equivalent provisions of applicable federal, state and local law; specifically, Grantee's use of the funds shall allow Grantor to claim tax deductions for said funds under Internal Revenue Code Section 170(C)(1). (For all purposes of this agreement, any reference a statute shall be deemed to refer also to any successor statute and to the applicable regulations under such statute or successor statute.) Any change in the Purpose must be reported to Grantor within ten (10) days of said change. If this grant is restricted to a specific project, Grantee affirms that the project's current budget, as previously explained and/or submitted to Grantor, accurately reflects the Grantee's present intentions to expend at least the amount of the grant on said project.

2. **RESTRICTIONS:** No funds awarded through this grant are to be shared with or used to pay fees or wages for the services of fundraising or consulting firms. Grantee will not intervene in any election of support or oppose any political party or engage in any attempts to influence legislation (lobbying) not permitted by the Internal Revenue Code or more specifically (if applicable), Internal Revenue Code 501(h) and 4911. Grantee shall not use any of the funds received from Grantor to (i) carry on propaganda, or otherwise attempt to influence legislation within the meaning of Internal Revenue Code 4945(d)(1); (ii) influence the outcome of any specific public election, or to carry on, directly or indirectly, any voter registration drive (within the meaning of Internal Revenue Code 4945(d)(2); or undertake any activity for any purpose other than specified herein and Internal Revenue Code 170(c)(2)(B).

3. **EVALUATION:** Grantor may, at its expense, conduct an evaluation of operations under this grant, which may include visits by representatives of Grantor to observe Grantee's program procedures and operations with respect to this grant and to discuss such program procedures and operations with Grantee's personnel.

4. **ACCOUNTING AND FINANCIAL REVIEW:** A complete and accurate record of the funds received and expenses incurred under this grant must be maintained by Grantee and submitted to Grantor at the end of the grant period. Grantor may, at its expense and on reasonable notice to Grantee, audit or have audited the records of Grantee insofar as they relate to the activities funded by this grant.

5. **ADDITIONAL SUPPORT:** By making this grant, Grantor assumes no obligation to provide other or additional support for Grantee. This grant is not to be construed as establishing a precedent for further support of Grantee.
6. **REPORTING:** Grantee shall furnish to Grantor a written report, including a financial report, on the use of the grant no later than one (1) year after the receipt of the grant. Further, if Grantee completes internal audits by an independent auditing firm, it shall submit a copy of the audit results to Grantor within ten (10) days of completion of the report. Grantee shall furnish such additional reports on the use of the grant as may be requested by Grantor.
7. **MANAGEMENT AND INVESTMENT OF GRANT FUNDS:** Grantee shall invest and reinvest any funds disbursed under the grant that are not expended for the Purpose of this grant including all earnings and appreciation thereof, in one or more specially designated accounts in a bank which is a member of the FDIC or investment firm which is a member of the SIPC in accordance with Grantee's governing documents and investment policies which do not conflict with this Grant Agreement, with the laws of the State of Nevada, or with Federal laws. Each account holding funds provided under the grant, and all realized earnings thereon, shall be fully insured by the FDIC to the extent permitted by law, if the funds are deposited in a bank, or by the SIPC, if the funds are invested with an investment firm. Grantee may not assess an administrative or financial management fee of any kind, or charge expenses of any kind for the costs of administering and using funds disbursed to Grantee under the grant, unless agreed to in writing and in advance by Grantor.
8. **REVERSION OF GRANT:** All or any portion of the amount granted shall be returned to Grantor in the event such portion of the grant is not expended or committed for the purposes authorized by Grantor. By written instrument only, Grantor may, upon written request from Grantee, authorize a modification in the disbursement of the funds.
9. **PRESS RELEASES:** Under no circumstances shall Grantee be permitted to issue a press release or similar public announcement regarding the grant without the prior written approval of the Grantor's trustees.
10. **NOTICES:** Grantee shall provide all notices required herein by certified mail, addressed to:

WILLIAM N. PENNINGTON FOUNDATION
C/O Kent Green
P.O. Box 7290
Reno, Nevada 89510

Executed by or on behalf of Grantor and Grantee as follows:

GRANTOR:

**WILLIAM N. PENNINGTON
FOUNDATION**

By: _____
Richard P. Banis, Trustee

By: _____
Donald L. Carano, Trustee

By: _____
Fred V. Scarpello, Trustee

Address of Grantor:

William N. Pennington Foundation
P.O. Box 7290
Reno, Nevada 89510

GRANTEE:

**Washoe County Community Services
Department**

By: _____
Dave Solaro, Director

Address of Grantee:

Washoe County Community Services
P.O. Box 11130
Reno, NV 89520